



Future Focused Education Job Description

Job Title: Student Support Director

Status: Full-time position

About Future Focused Education:

Future Focused Education (Future Focused) is an Albuquerque-based nonprofit organization. Our mission is to create healthier and more prosperous communities by advancing the best education for students who need it the most. We envision schools as sites of innovation and opportunity, where students become the creators of healthy and more prosperous communities. Future Focused staff collaborate locally and nationally with innovative schools (principally, the Leadership Schools Network in Albuquerque), employers, and a breadth of community patterns to advance practices, programs, and policies that improve equity and opportunity for young people.

Position Summary:

As an expert in student support, this staff member will work collaboratively with Future Focused staff to create policy proposals that improve student support across the Leadership High School network, ensure higher success rates in the X3 internship program, and elevate effective practices across New Mexico.

Position Details:

Under limited supervision, the primary role of the Student Support Director is to be the content expert of Student Support. This expertise will be deployed in multiple contexts:

1. Improving student support practices in the Leadership School Network (LSN).
2. Training others outside the LSN in Student Support.
3. Advising Public Officials in New Mexico on student support policy.
4. Advising the leaders of the paid internship program at Future Focused Education and their colleagues in schools on how best to support students while they are participating in internships.

Future Focused Education – Advancing the best education for the students who need it most.

FutureFocusedEducation.org | info@FutureFocusedEducation.org

FatPipe ABQ Coworking Space, 200 Broadway NE Albuquerque NM 87102



This list of duties and responsibilities is illustrative only of the tasks performed by this position and is not all-inclusive.

Essential Duties and Responsibilities:

Improving Practices in LSN Schools

Provide direct support, technical assistance, and/or coaching with LSN school leaders based on individual skills and capacity, school developmental phase, school needs and interest, and time availability in the area of Student Support.

Collaborate with LSN Directors and Leaders to create the highest quality support systems for young people in the schools.

Collaborate with the Director of School Networks and schools to cultivate learning and leadership development opportunities in the area of Student Support across schools for emerging leaders.

X3 Interns

Collaborate with the X3 Internship Team to work directly with LSN staff to:

- Learn about challenges to their participation in the program and other postsecondary opportunities;
- Develop and implement strategies and support systems at schools that will ensure higher levels of success for students;
- Develop and implement strategies for interns' family engagement services to address interns' academic, personal, and social-emotional needs;
- Develop and facilitate effective case-management approaches for FFE and schools that make use of culturally responsive and timely intervention and acceleration strategies to support each student's success; and
- Develop and facilitate professional development experiences for interns, school coordinators, FFE staff, and company mentors.

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Replication and Expansion

Collaborate with the Director of School Networks and Executive Director (ED) to support the replication and expansion of the LSN philosophy and practice.

Work collaboratively with Future Focused staff to identify, propose, and facilitate presentations and workshops and at local, regional and national conferences.

Landscape and Development

Assist ED in planning and hosting visits to the Future Focused and the LSN schools from funders, policy makers, and practitioners.

Support ED and other Future Focused staff in creating policy proposals that deal specifically with elevating effective Student Support practices across New Mexico.

Expansion

Future Focused Education is ambitious about supporting communities across the country to develop their own versions of the Leadership Schools Network. This work is beginning in earnest in the Fall 2019 in Memphis TN. We believe that “the pathway to learning is through support” and the Student Support Director position will be responsible for providing training, technical assistance and ongoing support to school leaders in other communities to make this vision a reality.

Work Environment:

Work is performed in a variety of school and office space settings. Willingness to travel within city limits and reliable transportation is required. Evening, weekend, and/or holiday work may be required. In addition, traveling at least once a quarter outside New Mexico is expected.

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Qualifications:

Education

Bachelor's degree in social work or counseling required, Master's degree in social work preferred.

Experience

- Five years work experience in education, formal school leadership role highly preferred.
- Experience in program development and implementation.
- Experience with facilitating collaborative groups to meet goals and find solutions to common challenges.
- Experience assessing opportunities of a group and developing programming and facilitating professional development aligned to those opportunities.
- Experience working directly with and in programs that serve opportunity youth.
- Experience working with grants including grant documentation and reporting.

Skills

- Strong interpersonal skills, including the ability to work collaboratively with others across sectors and manage projects.
- Genuine interest and ability to build healthy relationships with young adults.
- Strong written, verbal, and presentation skills, including the ability to communicate with diverse people in different settings.
- Strong group facilitation skills.
- Functional knowledge of Microsoft Office and Google Suite.

How to Apply:

For consideration, applicant must submit a cover letter, resume, and three references by August 1, 2019, to: Tony Monfiletto, Future Focused Education Executive Director info@futurefocusededucation.org

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